

Checklist to formulate a Project

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□ In order to define the objectives:

- problems or needs that the project is attempting to address have been identified and analysed;
- causes of the problems or needs have been identified and ranked.

The **General Objective** is a *goal* that the project helps to achieve. ***Ex: To reduce extreme poverty in a given area.***

The **Specific Objective** is the *purpose*, the justification of the project. ***Ex: To increase the level of employability in that given area.***

Checklist to Assess Evaluability

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□ Indicators

Conditions (physical, institutional, economic, social) prior to the execution of the project have been described

Base line data on the conditions prior to the execution of the project have been included

If no baseline data are provided, project design includes data collection

Benchmarks, target figures, or other evidence to monitor progress and determine attainment of the objectives have been provided

If we want to increase the level of employability, we have to know which is the current % of people job seekers without any skills; we have to know which skills are needed in that labour market and then we will be able define indicators. Ex: n. of people who have acquired skills in wood work, in an area with a booming construction sector.

Checklist to Assess Evaluability

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Results

Goods or services that the project will generate have been identified and described

Description of how and when the beneficiaries will use the goods and services generated or provided by the project

Benefits to be derived from the use of the goods and services generated or provided by the project

Checklist to Assess Evaluability

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□ Assumptions

Individuals, groups, institutions and organisation, that could positively or negatively affect the execution of the project, have been identified

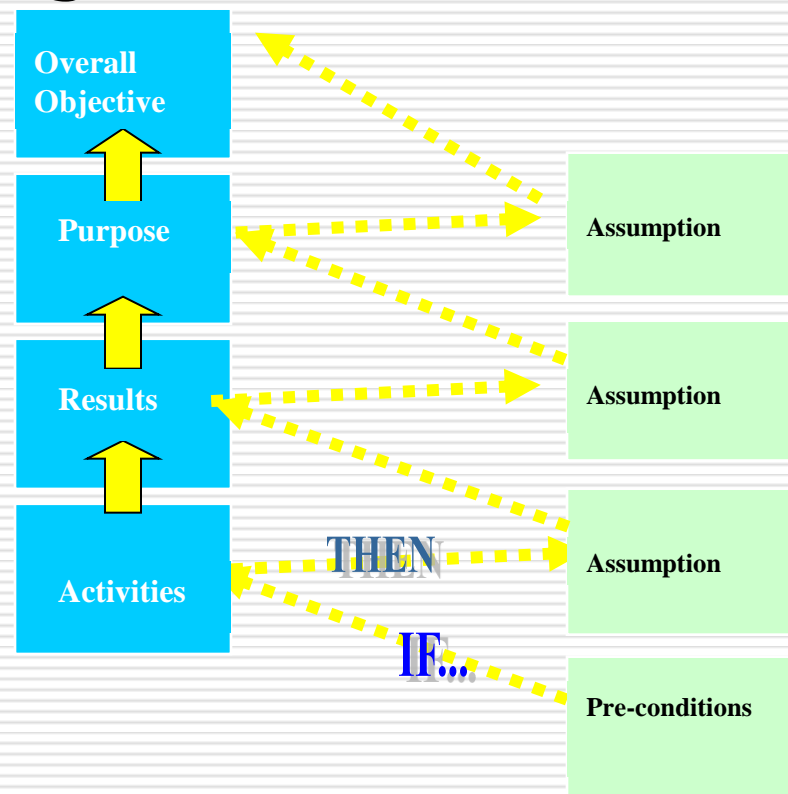
Events or elements that are outside the direct control of project management and that could affect project viability, results and objectives, have been identified and described

Provisions have been made to review and modify financial and economic feasibility analyses in case of project implementation delays which will negatively impact the indicators of project success

NOTE: AVOID THE “KILLING ASSUMPTIONS” (NEGATIVE FACTORS WITH AN HIGH PROBABILITY TO OCCURR)

The Cause – Effect Logic

Vertical Logic: Cause - Effect



Summary points

- ❑ The *overall objective* clearly indicates the goal for the project and is coherent with the development policy of the donor and country/region where the project is implemented;
 - ❑ The *purpose* contributes to the overall objective, it is realistic, and will remove the causes that have created the problem that the project aims to solve.
 - ❑ The *Results* are conducive to the attainment of the project purpose within the agreed project duration. All results foreseen under the project to achieve the purpose are listed. They are described as products and services to be delivered to the target group.
 - ❑ The *Activities* are described in order to provide a clear picture of the strategy that is used to achieve the results. The activities should be realistic in relation to the time available, the financial and human resources requested, and the local conditions. The activities should be presented in such a way to allow following the process leading to the achievement of the results and the objective
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Example of “killing assumption”

- The conflict between rebels and central government in Afghanistan will not hamper the access to all the areas of the country to deliver food aid

It is a killing assumption because WE KNOW that that conflict will hamper the access to various areas of the country

Example of inconsistency between purpose and expected result

- Purpose: 90% of migrant workers in Italy are fully integrated into the social and economic life of the country
- Expected Result: A book on the migrant's rights printed and published

THERE IS NOT ANY EVIDENCE THAT THE RESULT WILL LEAD TO THE ACHIEVEMENT OF THE PURPOSE; PUBLISHING A BOOK IS NOT A RESULT: IT IS AN ACTIVITY

Inconsistency between Result and Activity

- ❑ RESULT: Level of employment of 25-30 years old people belonging to the second generation of Filipino community in Italy increased of 50%
- ❑ ACTIVITY: Printing a Manual on how to find a job for young Filipino people in Italy

THERE IS NOT ANY EVIDENCE THAT THE ACTIVITY WILL MAKE THE RESULT ACHIEVED
